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428 Devonport Road
Tauranga 3112



Tutor

We are looking for an experienced, spirited and highly motivated class room teacher to assist our adult students to gain unit standards, increase literacy and numeracy ability, enter or re-enter the work force or move on to higher levels of training.

This is a .6 position (3 days week from 8:00 am to 4:30 pm). It is based at our office at 428 Devonport Road.

Your main responsibilities, as part of a teaching team, will be:

- teaching and assessing a range of NZQA approved computing and business administration units from levels 1 -3
- to make progressions in the numeracy and literacy capabilities of our adult learners.

Skills Required:

- relevant teaching experience (preferably using NZQA units)
- strong ICT knowledge and experience
- computing and Business Administration qualifications (above level 3)
- experience in assessing, moderation and reporting of Unit Standards
- team participant as well as the ability to work autonomously
- strong organisational skills and ability to use initiative
- strong numeracy and literacy skills
- lesson planning – according to Best Practise
- report writing
- a passion for teaching
- sensitivity and awareness of the nature of our students – the ability to support them in improving their skills, raise their aspirations, develop their opportunities and be successful.

Person Specifications:

- team player
- passionate
- mentoring ability
- positive role modelling skills
- high energy level
- honest and reliable
- caring and respectful
- able to consult and collaborate with a wide range of people
- bring a sense of fun to work
- present in a professional, confident and proactive manner
- flexible and adaptive

Salary Range \$34 – 42k (pro rata) depending on ability and experience.

Applicants for this position should have NZ residency or a valid NZ work permit.

caring

honesty

respect

responsibility

show your spirit...

To apply send CV and cover letter detailing specifically why you are suitable for this position to:

The Education Manager
education@ymcaturanga.org.nz

Should you not be contacted within 14 days of your application please assume that on this occasion you have been unsuccessful.